

# Huntly Primary School

'Knowledge is Power'

'Matauranga Maramatanga'

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25 Onslow Street, Huntly

[www.huntlyprimary.school.nz](http://www.huntlyprimary.school.nz)

The Board of Trustees extends a warm welcome to our school.

Welcome to our school community, we hope your time with us will be enjoyable and educational.

We pride ourselves on working with our community to enhance the educational opportunities for children enrolled at our school, to do this we recognise that education is a partnership and to have the best chance of success all parties must play their part - to this end we would ask that you talk to us regularly about your child, this particularly applies when there are issues or concerns, we like to hear about these early so that we can deal with a problem while it is small.

Remember if you have a concern... TELL US, if you like what we are doing... TELL EVERYONE.

**"Our Mission is to educate children towards a lifetime in the world, meeting their needs and developing their interests in a caring environment"**

**Huntly Primary School**  
**BOARD OF TRUSTEES**

Chairperson	Mollie Gilmour	07 839 5987
Acting Principal	Rina Pretorius	828 7198
Secretary	Sheree McGaughran	828 7198
Staff Rep.	Tim Heal	828 7198
Members		
	Trish Lowen	828 6445
	Gwen Thomas	828 0252
	Sia Tanaki	828 9646

Meetings are generally held the third or fourth Tuesday of the month at 6.00pm in the school meeting room.

All parents and caregivers are welcome to attend.



## TEACHING STAFF 2018

Acting Principal	Rina Pretorius	
Acting Deputy Principal	Samantha Ellery	Room 12
Senior Teacher	Kellee Mohi-Te Wara	Room 11
Teachers	Rebecca Slade	Room 1
	Dominique Vincent	Room 2
	Celeste Robinson	Room 3
	Marisa Meyer	Room 4
	Abi Westhead	Room 6
	Jane Telfer	Room 7
	Tim Heal	Room 8
	Manual Technology	Johannes Potgieter
Maureen Bryan		Fabric/Food
Office	Sheree McGaughran / Executive Officer	
	Gayle Scott / Receptionist	
Support Staff	Nancy Baxter	
	Dianne Rowe	
	Bruce Ardern	
	Eleanor Parish	
	Kate Pollock	
	Maka Kete	
	Rebecca Hollings	

# ABOUT OUR SCHOOL ...

## **School Hours**

We have three major "time periods" in a school day:

1 <sup>st</sup> Period	8.55 am - 10.40 am
2 <sup>nd</sup> Period	11.00 am - 12.30 pm
3 <sup>rd</sup> Period	1.25 pm - 2.55 pm

## **Punctuality / Contact Details**

Punctuality is something we must encourage, late arrivals miss the most important part of the day and their arrival after the bell disrupts other children.

Please notify the school immediately of any change of address and/or telephone numbers.

## **ENROLMENT**

Enrolments are taken as required, enrolment packs are available from the school office.

It is a requirement that all new enrolments produce a copy of birth certificate and immunization certificate.

## **School Donation**

Funding does not always fully cover modern teaching resources, the board appreciates a donation which is used to support:

- Replacement sports equipment.
- Mathematics equipment.
- Technology.

A suggested donation is:

- Single Student \$35 per year.
- Family (two or more) \$50 per year.

## **Manual Technology**

Our school has on site the manual technology training centre. Cooking, sewing, woodwork, electronics, are taught. This is for our year 6, 7 & 8 students. The cost is \$52 per year or \$13 per term Y7/8. The cost for year 6 students is \$40 per year or \$10 per term.



## **Medical**

If a child suffers from any allergy or is prone to sudden illness, the school should be notified. Where appropriate, medication e.g. allergy pills or asthma inhaler, should be left at the school office. Please provide an emergency contact phone number to office staff in the event of an accident or emergency.

## **Communication**

Effective communication between home and school is vital in promoting learning. Parents are welcome to come and discuss educational matters with staff at any time, but we do ask that you make an appointment prior. If you have any worries or concerns, please contact the school through the office immediately. This way, minor issues do not become major problems!

## **Stationery**

The school has its own stationery shop. Pupils can purchase books, pencils, pens etc on a daily basis before school. At the beginning of each year stationery packs can be purchased locally at the Bookshop & Lotto Shop at very competitive prices.

## **Valuables at School**

We cannot take responsibility for expensive toys, jewellery, cellphones, I-pods etc at school. These are best left at home. If for any reason these are brought to school they should be handed into the school office prior to school commencing, where they will be safely held.

## **Newsletter**

Our school has a weekly newsletter which is given to students every Wednesday.

## **Assembly**

Whole school assemblies are held every fortnight in the school hall at 9.15am. Junior and senior school assemblies are held every alternate week.

## **Lunches**

We have a lunch order system in place daily to order lunch, purchase drinks and cookies. All lunch orders are taken at the office between 8.30 - 9.00am. Lunches are provided by a local bakery.

## **Library**

Our school has a large well resourced library. A computer suite is also situated in the library.

## **Sports**

Each class has a physical education programme. We also participate in interschool sporting events along with after school competitions. We have on site two swimming pools which are used by our junior school, the seniors use the local community pools.

## **Uniform**

Our school has compulsory uniform. Our uniform shop is available for purchases during office hours. All students are required to wear this every day.



## **Sun Smart**

We are a sun safe school and during the summer terms (1 & 4) it is compulsory to wear a hat when outside.

## **Outside Agencies**

We have several outside agencies that visit our school on a regular basis. These include:

- Public Health Nurse
- Social Worker in Schools
- Vision & Health Technicians
- Dental Therapists
- Speech Language Therapists
- Resource Teacher Learning & Behaviour
- Resource Teacher Literacy

## **Duffy**

We participate in the Duffy Books in Homes project. Children are given a selection of books throughout the year. We kindly acknowledge the generous support of Genesis Energy who make this project possible for our school.



### **Breakfast Club**

We have Kick Start breakfast club every morning from 8 - 9am in the community room.

### **Milk in Schools**

The milk in schools programme is run at our school and milk is distributed to students daily, thanks to this programme.

### **Fruit in Schools**

Fresh fruit is distributed to students daily with thanks to Fruit in Schools Programme.

Huntly Primary School

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Preferred choice for primary education in Huntly;

- Our students are the heart of Huntly Primary School.
- Individual learning programmes for every child.
- Extension classes.
- Equip children with the right attitude, belief and values to succeed in whatever they want to do.

If there is anything else you would like to know - just ask, we are only too happy to help.

